



Forest Grove Fire & Rescue

1919 Ash Street Forest Grove, Oregon 97116
503-992-3240 Office Phone 503-992-3243 Office Fax

CEREMONIAL BONFIRE APPLICATION

Date bonfire will take place: _____ Fire start/stop time: _____

Address where the bonfire will be: _____

Person responsible for bonfire:

Name: _____ Phone: _____

Address: _____

Emergency Contact name and phone number by order of priority:

1. Name: _____ Phone: _____

2. Name: _____ Phone: _____

In the space below please provide a site map and drawing of where the bonfire will be located on the property. Please show any public or private streets and the closest emergency access to the site of the bonfire:

Site Inspection required prior to the event. For further information or to schedule a site inspection please contact the Fire Marshal's Office at 503.992.3240. In order to schedule the site inspection Forest Grove Fire & Rescue requires at least five working days notice prior to the event.

CHECKLIST FOR CEREMONIAL BONFIRES

- APPLICATION:** Notify and obtain permission from Forest Grove Fire & Rescue by filling out a Ceremonial Bonfire Application available from the Forest Grove Fire & Rescue Fire Marshal's Office. A site inspection is required and must be requested at least five working days prior to the event. The local Department of Environmental Quality (DEQ) must also grant approval for all open burning. *IFC 307.2.1*
- LOCATION:** The bonfire must be at least fifty (50) feet from any structure, and combustible materials. Provisions must also be made to not allow the bonfire to spread within fifty feet of any structure. *IFC 307.3.1*
- ATTENDANCE:** A person knowledgeable in the use of the required fire extinguishing equipment shall constantly attend the bonfire. An attendant shall supervise the fire until such a fire has been extinguished. *IFC 307.4*
- FIRE PROTECTION:** Fire extinguishing equipment must be provided so that it is immediately available. This equipment can include buckets, shovels, garden hoses, or portable fire extinguishers with a minimum 4-A rating. The quantity and type of extinguishing equipment shall be approved by the Fire Official and will be based on the size and location of the bonfire. *IFC 307.4*
- FUEL REQUIREMENTS:** The material to be burned shall consist of "clean" firewood (i.e. cut and split cordwood or sawmill dunnage). Prohibited burning materials include any materials that is prohibited by the Oregon DEQ such as plastics, rubber, and used building materials. Forest Grove Fire & Rescue limits the quantity of fuel to one cord (4'x4'x8' stacked). The fuel for the bonfire shall not be set in place before the day that the event is scheduled.
- DISCONTINUANCE:** The Fire Official is authorized to require that the fire be immediately discontinued if such fire is determined by the fire official to constitute a hazardous condition.
- NOTIFICATION:** Call Forest Grove Fire & Rescue on the day of the bonfire at 503-992-3240 before starting the bonfire to confirm that environmental and safety conditions allow open burning that given day. Notify Forest Grove Fire & Rescue of the time that the fire will be ignited and the time that the bonfire event will end.

Forest Grove Fire & Rescue, The City of Forest Grove, and Forest Grove Rural Fire Protection District are not responsible for any injuries, property damage, or loss directly or indirectly resulting from a bonfire; regardless of authorization to conduct a bonfire has been obtained. Compliance with these guidelines or with any local or state rules and regulations, codes, or statutes will not serve to limit liability for property damage or personal injury. Anyone intending to have a bonfire should consult with an insurance provider to assure adequate coverage.

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